

SSB TURİZM İNŞAAT İÇ VE DIŞ TİCARET LTD. ŞTİ.

PERSONAL DATA SUBJECT APPLICATION FORM

In Article 11 of the **Law on Protection of Personal Data** No. 6698 ("LPPD"), it is regulated that the Person Concerned can use the following rights by applying to the data controller. The procedures and principles of application to be made by real persons ("**Person Concerned**") whose personal data is processed to the data controller are regulated by the "**Communiqué on Application Procedures and Principles to the Data Controller**". In this context, please mark your requests regarding your rights stated in the table below.

Claimed Rights (Article 11)	Please Choose
a) To find out whether your personal data has been processed or not,	
b) To request information if his personal data are processed,	
c) To learn the purpose of the data processing and whether this data is used for intended purposes,	
d) To know the third parties to whom his personal data is transferred at home or abroad,	
e) To request the rectification of the incomplete or inaccurate data, if any,	
f) To request the deletion or destruction of your personal data in accordance with the provisions of Article 7 of the Law,	
g) To request notification of the operations carried out in compliance with subparagraphs(d) and (e) to third parties to whom his personal data has been transferred,	
h) To object to consequences to her/his detriment, arising from the analysis of the processed data exclusively via automatic systems,	
i) To claim compensation in case of suffering loss due to illegal processing of the personal data	

Those concerned who want to exercise their rights arising from the legal regulations will be able to apply by using any of the following application methods. You can review the PDPL General Policy, Privacy and Cookie Policy and Clarification Text prepared by our company on our website.

By using Secure Electronic Signature, mobile signature or the Electronic Mail address you have notified to our company and registered in our company's system info.ottomare.istanbul@radissonblu.com by sending e-mail,
By using the Personally Registered Electronic Mail (KEP) address of the Person Concerned, you can send to our company's Registered Electronic Mail (KEP) address sbsturizm@hs02.kep.tr by sending e-mail,
By completing this form completely to address Kazlıçeşme Mah. Abay Cad. No: 223/A Zeytinburnu Istanbul TURKEY with the concerned person's application
With the application to be made through a notary or the methods determined by the PDP Authority

By filling out the written form below, please send your application to our Data Controller company using any of the above methods.

Name & Surname	
T.R. Identification Number	
For Citizens of Other Countries Passport Number or Identification Number	
Settlement Address for Notification	
Work address	
Mobile Number	
Phone number	
Fax Number	
E-mail Address	
Registered electronic mail address (KEP):	

Please indicate your legal relationship with our company below.

(Customer, business partner, employee candidate, former employee, third party company employee, shareholder, etc.)

- Service User / Guest
- Visitor
- Agent
- Supplier
- Employee
- Employee candidate
- Former Employee
- Intern student
- Service Provider
- Other

The department you communicate with:

Unit :

Topic :

- I am Former Employee :
- Years I Worked :
- I Stayed At Your Hotel :
- I received a Product/Service :
- I Visited Your Hotel :
- I made a Job Application :
- I Shared CV / Date :
- I am a Third Party Company Employee :

Please state your company and position.

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Please specify in detail your request under PDPL.

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Please choose the method of notifying you of the response to your application:

- I want it to be sent to my address. I want it to be sent to my e-mail address.
- I want to receive it by hand. I want it to be sent to my registered e-mail address.

This form has been prepared in order to determine your legal relationship with our company and your personal data processed by our company, if any, and to respond to your relevant application in a correct and legal time. In order to prevent legal risks that may arise from unlawful and unfair data sharing and to ensure the security of your personal data, our company reserves the right to request additional documents and explanation information for identification and authorization determination. In the event that the information regarding your request, which you submit in the form is not correct and up-to-date or an unauthorized application is made, our Company shall not be responsible for such misinformation or unauthorized applications. If received by proxy, the power of attorney must be the original or certified copy, a representation certificate or a certificate of authorization. If you make an application in accordance with the specified procedures and principles, your requests will be concluded free of charge as soon as possible and within 30 days at the latest, depending on the nature. However, if the transaction requires an additional cost, the fee in the tariff determined by the Personal Data Protection Board may be charged.

Declaration of the Applicant / Person Concerned:

As Personal Data/Applicant, I accept and declare that I have read the general explanations in the application form, that I know my rights and obligations in the LPPD and the application form, and in this context, all the information I have stated in the application form is correct and complete. Based on this request, I request you to be informed within the legal period.

Person Concerned/Applicant

Name Surname :

Date of Application :

Signature :